

BUDDHIST COUNCIL OF QUEENSLAND INC.
AN UMBRELLA ORGANIZATION REPRESENTING BUDDHISTS THROUGH BUDDHIST GROUPS AND INSTITUTIONS
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MINUTES OF COMMITTEE MEETING OF BUDDHIST COUNCIL OF QUEENSLAND

MEETING DATE: February 4, 2006

TIME: 9.36am

VENUE: Karuna House

ATTENDANCE: As Per Attendance Book

QUORUM: Yes

APOLOGIES: Chee Wong, Peter Lester.

CHAIRPERSON: Jim Ferguson

SECRETARY: Lynn O'Connor.

CONFIRMATION OF MINUTES OF PREVIOUS MINUTES

Moved : Kim Hollow

Seconded : Siri

MATTERS ARISING OUT OF MINUTES

1. Due the inability to make a quorum at the last c/tee meeting, matters have carried forward to this meeting.
2. Jim confirmed that the address for the review of the draft website was emailed to everyone. It is stressed it is only for discussion and not to be taken as a final or preferred revision. Comments will be sought at the next meeting.
3. Jim also said he will send the draft Operations Manual via email before the next meeting.
4. Jim asked if everyone had completed their Blue Card applications, Kim and Rachel said they hadn't received their forms, Jim saying they were part of the documentation, but said he will resend them to them and asked if everyone can bring them next meeting. It is the volunteer form to be completed. Terry has agreed to act as the BCQ membership officer for this purpose. Jim's has already been sent.

CORRESPONDENCE:

IN: Correspondence was readout and tabled, namely

1. Resignations from BCQ C/tee – Terry & Lynn O'Connor, Jay and Tan, the former three due to their earlier resignations from their own Buddhist Vihara and therefore unable to hold BCQ positions under the prevailing BCQ Rules.

OUT: None

Moved: Kim Hollow
Motion Carried.

Seconded: Siri

MATTERS ARISING FROM CORRESPONDENCE

1. Due to resignation of Lynn as Secretary, this position is now vacant and needs to be filled, at least temporarily. Asking for a nomination but none offered, though Kim has offered to assist the incumbent, Jim has agreed to fill as Acting Secretary until the AGM. Kim urged for both Terry and Lynn to consider re-joining as members if the EGM resolution passes and if Lynn would then like to resume the position of Secretary, that this should be encouraged since she has done a good job. A record of thanks to all four committee members is to be recorded.

2. Biggest issue with change is clearing mailbox – Jim has a key and Kim was given the second key to clear mail as he passes. Jim also has the phone and will clear emails etc. Jim will advise OFT and agreed to leave Lynn as bank signatory for the time being.

TREASURER’S REPORT:

1. The Treasurer reported that we have \$813.09 in the BCQ account & \$50 received at this meeting from the Dharma School and a receipt to be issued.

Moved: Rachel Hannam
Motion Carried.

Seconded: Kim Hollow

BUSINESS ON NOTICE:

1. Web, internet and Policy Manual have been addressed above.
2. 2006 Vision discussion will be deferred to the next meeting.
3. Extraordinary General Meeting – everyone is reminded to attend that meeting and encourage interest from other member centres as much as possible.

GENERAL BUSINESS:

1. A request was received via Bruce Monley of the Langri Tangpa Buddhist Centre for the BCQ to assist in sourcing two teachers to deliver Religious Education to students at the Brisbane State High School for 2006. There are 67 Buddhists over 5 classes to be catered for, one semester or the whole year, each Monday from 11:30 to 12:10. The requirement is that they be a Qld teacher, or hold a Blue Card, and we have a letter of introduction and a lesson plan. Rachel has indicated she may be able to assist and help prepare the curriculum. Jim also has had past experience in teaching Intro to Buddhism at a dharma centre and can offer some content material. Kim suggested having a session of meditation in the 30 minutes. Rachel also will approach another person as well.
2. Auditing of Books - since the financial year ended December 31, 2005, it is necessary to have our accounts audited and a report submitted for the next AGM. Noel Box is the nominated auditor and Jim asked if Siri could have all the books of account brought to the next meeting to be passed to the auditor for processing. Jim to photocopy relevant minutes and work with Siri to get it all together.
3. Setting a Date for the next Annual General Meeting – subject to receiving the auditors report, we should aim to hold the next AGM in May or April if we can have the report from the auditor earlier.
4. Kim offered to help encourage attendance at the EGM and it was all agreed that it is a crucial meeting for the Council so all committee members should advertise the EGM to as many as possible.
5. Issues relating to emails were discussed and corrective action will be taken in the next week.

NEXT MEETING:

DATE: February 25, 2006

TIME: 9.00am

VENUE: Karuna Hospice

MEETING CLOSED: 10:30 am

CHAIRPERSON.....

SECRETARY.....

DATE: